Appendix 1

Table of changes to Policy for Licensing Committee

Summary of Key Changes To Taxi Policy		
Reference Page	**Subject**	**Key changes & Revisions**
2 – 5	Section 1 Introduction & General Matters	Revised executive summary, aims, new section on equality, revised definitions and terms. New section on Policy Status
6	Limitations Policy & Accessibility	Revision to wording & additions
6 - 7	Vehicle Specification	Revision to wording & additions regarding use of temporary vehicles and requirements to meet specification and licence conditions, removal of Class 7 vehicles from licensing
7	Vehicle Emissions	Revised wording & additions
8	Stretched Limousines & Speciality Vehicles	Revised wording & additions
9	Salvaged or Write Offs	New Section
9	Wrapping of Vehicles	New Section
	Vehicle Testing – Certificate of Compliance	Revised wording & additions, requirement for vehicles irrespective of age to have a Certificate of Compliance
9 – 11	Distinguishing Features, Signage Livery	Revised wording, additions & clarity on the issue of permanent livery and Differences between hackney carriage and private hire livery. Revision to exemptions re livery & signage. Inclusion of Teal Plates for Airport Vehicles Inclusion of section on roof top boxes
11 – 12	Installation & use of Partition Screens	New Section and Appendix P
12 – 13	Grant & Renewal of licences	Revised wording in the case of expired licences & payment
13	Insurance Liability	New Section
13	Smoking in a licensed vehicle	New Section

14 – 15	HACKNEY CARRIAGE DRIVERS Parallel Procedures Fit & Proper Test	New Section
15	Driving Proficiency & Qualifications	Revised wording
16	Medical Examination	Revised wording & additions - requirement for applicants and drivers to pay for additional Council medical assessments/advice.
16	Hours of work and driver fatigue	New Section
17 – 18	Convictions, Cautions, Investigations & Pending Matters	Revised wording & additions Revised DBS checks & frequency
18	Police Disclosure & Referrals to DBS Harm Test	New Section
19 – 20	English Language Requirements & Qualifications	New Section
20 – 21	Certificate of Good Conduct	Revised wording & additions New additional requirements where an individual is out of the country for more than 3 months
21	Entitlement to live and work in the UK	New Section
21 – 22	Safeguarding & CSAE	New Section
22	Relevance of convictions, cautions & other unsatisfactory conduct	Revised wording & additions
22	Disability Awareness Training	Revised wording, additions & new requirements
22 – 23	National Register of Licence Refusals (NR3/NAFN)	New Section
23	Partnership Working	New Section
23 – 24	Application Procedures & Consideration of licence	Revised wording
24	Conditions of licence	Revised wording
24	Hackney Carriage Fares & Rates	Revised wording
25	PRIVATE HIRE OPERATORS Requirements & Obligations	Revised wording & additions

25	Bases outside of Crawley	Revised wording
25	Code of Conduct & Penalty Points Scheme	New Section
25 – 27	Criminal Records Checks for Operators, Booking/Dispatch Staff and Managers Ex Offenders Policy	Revised wording, additions & new requirements regarding staff, operators etc regarding DBS checks & frequency
27 – 28	Private Hire Operator Conditions	Revised wording & additions
28	Operating address	Revised wording
28 – 29	Operators & CSAE	New Section
29	Relevance of Convictions Cautions & other unsatisfactory conduct	New Section
30	Disciplinary & Enforcement Measures Code of Conduct & Penalty Points	Revised wording, additions and New Section
31 – 99 inclusive	Appendix A - K	Revised Wording & additions
	Appendix L	Revised Wording & additions
	Appendix M Code of Conduct	New Section & Revised wording since adoption
	Appendix N Council Penalty Points Scheme	New Section & Revised wording since adoption
	Appendix O Hackney Carriage and Private Hire Vehicles National Inspection Standards - Best Practice Guide - August 2012'	New Section
	Appendix P Councils Guidelines for the use of Vehicle Partition Screens	New Section – post agreement during COVID-19 Pandemic